



## Market Rules & Regulations

All vendors must adhere to the rules and market regulations as outlined below.

Management reserves the right to refuse entry or remove any vendor for failure to comply with the rules/regulations.

Management reserves the right to amend these rules and regulations as needed.

1. Vendors must live within 45 miles of Harrisonville, Missouri.
2. Vendors must comply with all local, state and federal regulations that apply to their products. These include but are not limited to:
  - State sales tax collected as required
  - Health regulations that limit the preparation of ready-to-eat foods
  - Preserves, honey and canned foods labeled and limited as required
  - All other relevant health department guidelines for food items (see [Cass County Health Dept. Farmer's Market Policy](#))
3. Items that are allowed include arts, crafts, food items as long as they comply with Health Department regulations. Items that fall into these categories should be made or harvested by the vendor.
4. Available spots for Direct Sales businesses (i.e. Scentsy, Paparazzi, Avon) are limited to one per business type.
5. High-quality antiques or repurposed items are allowed. Secondhand goods or used items that would normally be sold at a yard sale are not allowed.
6. Local businesses or organizations are allowed to promote their services and one-site services such as massage, photobooths and others are allowed as approved.
7. Items that cannot be sold under any circumstances include live animals, weapons or alcoholic products. Management reserves the right to prohibit sales of other items.
8. Vendor set up begins at 11:00 a.m. vendors will not be admitted into the building before this time. Set up must be completed prior to the market opening at 12:00 p.m. The market closes at 4:00 p.m.
9. Market volunteers reserve the right to close or cancel the market for any length of time due to public safety concerns, including but not limited to severe winter weather.
10. Vendor parking is available in the parking lot across from the Beck Event Space. After unloading, vendors in the main parking lot should move their vehicle to the back of the lot to allow for customer parking.

11. Spaces are roughly 8x8 in area. Access to electricity is limited. A vendor booth fee of \$20 per date is due upon application approval and may be paid online or by check. The vendor fee is reduced to \$10 per event if the vendor will donate an item to the "Win For Good Raffle" in support of our non-profit organization, Love the Harrisonville Square.
12. Refunds of booth fees will be given if event organizers cancel the date only.
13. Products should be displayed in an organized and professional manner. Tables or chairs are not provided.
14. Vendors are responsible for clean-up of their space. Vendors are asked to remove the tape markings in their space before leaving for the day.
15. Vendors should not block or obstruct the walkways or entrances to the building at any time.
16. Space assignments will be given on the day of the event during the registration process by event volunteers. Special requests for spaces will be accommodated to the best of our ability.
17. Due to high-interest in the event, vendors are encouraged to use only one space per business. If more than one space is needed the applicable booth fees apply.